



FY2023 Labor, Health and Human Services, and Education Appropriations Community Project Funding Request Submission Guidance Document

Please review this document prior to submitting your Community Project Funding (CPF) request form. You must submit answers to each question below and provide required documentation for your CPF request to be considered. Also, please be sure to carefully review the additional guidance (located at the end of the document) about CPF funding eligibility within the FY23 Labor, Health and Human Services, and Education Appropriations bill.

The CPF submission form can be found [here](#).

Due Date: 12 PM (Noon) on April 14, 2022

Note: Only non-profit entities, public institutions, and state and local government entities are eligible to request projects. Projects cannot be designated for private individuals or for-profit entities. Submissions must include proof of community support (see examples below).

The Subcommittee will only accept legally eligible requests under the following accounts:

- Department of Labor—Employment and Training Administration—Training and Employment Services;
- Department of Health and Human Services—Health Resources and Services Administration—Program Management;
- Department of Health and Human Services—Substance Abuse and Mental Health Services Administration—Health Surveillance and Program Support;
- Department of Health and Human Services—Administration for Children and Families—Children and Families Services Programs;
- Department of Health and Human Services—Administration for Community Living—Aging and Disability Services Programs;
- Department of Education—Innovation and Improvement;
- Department of Education—Higher Education.

To be considered, the project must be legally eligible for grants under these accounts and comply with all applicable laws, rules, and regulations related to the specific grant program.

If you have questions about the appropriations community project submission process, please contact NC04CommunityProjects@mail.house.gov to discuss. Incomplete project requests will not be considered by the Committee.

Required Application Questions

Entity Requesting Funds *(Please provide the legal name of the organization that would be receiving the funds. Please do not include abbreviations, acronyms, or use a "The" before the recipient name):*

Is the organization a public entity *(Yes/No)*?

Is this organization a non-profit? If so, please attach evidence that the organization is a registered non-profit under section 501(c)(3) of the Internal Revenue Code of 1986.

Primary Point of Contact *(name, email, phone number, organization address):*

Project Priority *(if non-federal sponsor is submitting more than 1 project):*

Account under which project is eligible:

Short description of the project to appear in the report:

Project Description *(limit 1000 characters, including spaces):*

Include a budget breakout specifically describing how the requested Federal funding will be used by the grantee, such as amounts for salaries for providers or instructors, tuition payments, educational materials, exhibits, supplies, evaluation activities, equipment, travel, etc.

Is this One-Year Funding? *CPF must be for fiscal year 2023 fund only, and cannot include multi-year funding.*

Explanation of the request, including an explanation of why this is a good use of taxpayer funds:

Sources of Federal and Non-Federal Funds:

Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants and fiscal years:

If the request does not fully fund the project, describe where the remaining funding comes from to complete the project:

Please indicate whether you have submitted a request for this same project to any other Member of Congress. If so, please list the Members and staff points-of-contact:

Please provide proof of Community Support. All submissions may include but are not limited to:

- Letters of support from elected community leaders;
- Press articles highlighting the need for the requested community project funding;
- Support from newspaper editorial boards;
- Projects listed in state intended use plans, community development plans, or other publicly available planning documents;
- Resolutions passed by city councils or boards; and/or Other compelling evidence of community support.

Additional Guidance on Community Project Funding Eligibility

Before completing your CPF Submission form, please carefully review the below additional guidance on Community Project Funding requests for eligible accounts within the FY23 Labor, Health and Human Services, and Education Appropriations bill.

DEPARTMENT OF LABOR

The Labor-HHS-Education Subcommittee previously received requests for community project funding to construct or renovate buildings. Health facilities are the only types of construction projects eligible for community project funding in the Labor-HHS-Education bill

Employment and Training Administration

The Workforce Innovation and Opportunity Act demonstration program is the only Labor Department program that supports community project funding. Community project funding is designated under Training and Employment Services.

These projects must meet all statutorily mandated requirements, except that they are exempt from the requirement to compete. In addition, all projects must:

- 1) Include direct services to individuals to enhance employment opportunities;
- 2) Demonstrate evidence of a linkage with the State or local workforce investment system; and
- 3) Include an evaluation component.

Equipment purchases may be included within community project funding only as an incidental part of the entire project. A similar standard applies to curriculum development, which should be incidental to the project's emphasis on direct services to individuals.

Community project funding *cannot* be used for construction or renovation of facilities.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Labor-HHS-Education Subcommittee previously received requests for community project funding to construct or renovate buildings. Health facilities are the only types of construction projects eligible for community project funding in the Labor-HHS-Education bill.

Health Resources and Services Administration (HRSA)

The Subcommittee has historically provided community project funding only in the categories listed below. Requests that do not fit into one of these categories are unlikely to be eligible for community project funding under HRSA.

Health Facilities Construction and Equipment—grants to help with the cost of construction, renovation, or capital equipment for facilities for provision of health, mental health, or substance abuse services, training of health professionals, or medical research. Examples of eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing or other health professions; and medical research laboratories.

In addition to construction and renovation, grants can be used to acquire capital equipment, such as lab equipment, x-ray machines, and telehealth and information technology equipment. Equipment-only grants—that is, grants not involving construction—are permissible (and commonly done). Generally, any equipment having a useful life of more

than one year and a unit cost of at least \$5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, provided that it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies. One-time equipment expenses for health information systems and electronic medical records systems are permitted expenditures. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible.

HRSA Health Facilities grants *cannot* be used to acquire land or purchase existing buildings, or to pay salaries or other operating or ongoing costs. They cannot be used to pay for work previously completed. Grants can be used for architectural and engineering costs associated with an eligible construction project, but cannot be used for general feasibility studies.

House project amounts in this account were funded between \$100,000 and \$2,000,000 (or up to \$4,000,000 for projects jointly submitted by multiple Members) in FY 2022. Note that the Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Substance Abuse and Mental Health Services Administration (SAMHSA)

Community project funding through SAMHSA provides resources for substance use and/or mental health services — including prevention, harm reduction, treatment, or recovery support services.

Community project funding within SAMHSA should be submitted through the Health Surveillance and Program Support account.

Generally, SAMHSA projects cover:

- Evidence-based substance use disorder and/or mental health treatment services.
- Evidence-based harm reduction activities.
- Crisis services, including 24-hour mobile crisis teams.
- Suicide prevention activities including awareness training, screening, referral to treatment, as well as postvention activities.
- Recovery support services, which includes case management, outreach, peer recovery mentors, peer support specialists, childcare, training, transportation, and housing, as well as helping individuals to navigate these various services.
- Screening and assessment of individuals, including the presence of co-occurring mental and substance use disorders and referral to treatment.
- Referral and access to treatment services.
- Educational materials on substance misuse, HIV prevention, hepatitis prevention, and mental health promotion.
- Practitioners or community members training on evidence-based behavioral health practices.
- FDA-approved medications for the treatment of opioid use disorders in combination with comprehensive psychosocial services, including counseling, behavioral therapies, recovery support services, and other clinically appropriate services.
- Projects that support the hiring of behavioral health providers.
- Limited indirect costs that are directly related to the projects.

Note: This is not an exhaustive list of the types of programs and services that SAMHSA funds. A listing of SAMHSA NOFO's can be found at: <https://www.samhsa.gov/grants/grant-announcements-2022>.

SAMHSA project funds cannot be used for:

- Inpatient treatment or hospital-based detoxification services.
- Direct payments to individuals to enter treatment or continue to participate in prevention or treatment services.
- Meals and food.
- Research projects (e.g., scientific, academic, clinical trials, studies, development of research technology).
- Construction (other than a limited amount of renovation necessary to carry out a funded project).

More information on allowable or unallowable costs can be found on the HHS Webpage at:

<https://www.hhs.gov/grants/grants/index.html>

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Administration for Children and Families (ACF)

Community project funding within ACF should be submitted through the Children and Families Services Programs account and must fall under one of the following categories:

- **Child Abuse Prevention** — Community project funding may be used for projects to improve the prevention, assessment, identification, and treatment of child abuse and neglect through research, model service improvement, information dissemination, and technical assistance. Projects must serve or target children and families who are at risk or who have experienced child abuse and neglect.
- **Social Services Research and Demonstration** — Community project funding may be used for projects to promote the ability of families to thrive through financial self-sufficiency in order to prevent and reduce poverty and to promote the healthy development and greater well-being of children and families. Projects can serve a diverse population including: low-income individuals, children, youth, families, individuals with developmental disabilities, and Native Americans.

ACF community project funding cannot be used for construction or renovation of facilities.

The House LHHS bill did not include projects in this account in FY 2022. The Committee expects to consider project amounts in this account between \$100,000 and \$2,000,000 for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Administration for Community Living (ACL)

Community project funding within ACL should be submitted through the Aging and Disability Services Programs account.

Community project funding may be used for projects to improve or create new opportunities for older adults, individuals of all ages with disabilities, and their eligible family caregivers, to live independently and participate fully in their communities. Generally, community project funding should focus on improving access to, or the quality of, education, health services, training, support services, and independent living services for older adults, individuals with disabilities, and eligible family caregivers.

ACL community project funding cannot be used for construction or renovation of facilities.

The House LHHS bill did not include projects in this account in FY 2022. The Committee expects to consider project amounts in this account between \$100,000 and \$2,000,000 for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

DEPARTMENT OF EDUCATION

The Labor-HHS-Education Subcommittee previously received requests for community project funding to construct or renovate buildings. Health facilities are the only types of construction projects eligible for community project funding in the Labor-HHS-Education bill.

Note: *To ensure adequate flexibility in carrying out projects, descriptions should not refer to specific years or school years given the potential for delays in the obligation and implementation of awards.*

Elementary and Secondary Education

Innovation and Improvement. Community project funding for elementary and secondary education should be submitted through the Innovation and Improvement account. Elementary and secondary education community project

funding includes instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools, and early childhood education. In general, the focus of elementary and secondary education community project funding should be providing early childhood or K-12 educational services.

Community project funding to provide and improve special education services at the elementary and secondary levels are also eligible under elementary and secondary education. Community project funding may include early intervention services for infants and toddlers, transition services, and postsecondary education services.

Eligible grantees are state education agencies, school districts, colleges and universities, and other public and private nonprofit entities. Generally, community project funding intended for individual schools is provided to the applicable school district and not directly to the individual school.

Community project funding *cannot* be used for construction or renovation of school buildings, except in the case of minor remodeling required as part of technology upgrades. Daycare and childcare projects that do not include educational services are also not eligible.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Postsecondary Education

Fund for the Improvement of Postsecondary Education (FIPSE). Community project funding can be designated under this heading for a wide variety of higher education projects. Generally, community project funding should focus on improving access to, or the quality of, postsecondary education. Community project funding *cannot* be used for construction or renovation of academic buildings, except in the case of minor remodeling required as part of technology upgrades.

Examples of the types of projects that can be funded under FIPSE include projects to hire and train faculty, establish and improve degree programs, improve teacher preparation programs, develop and improve curricula, upgrade technology and telecommunications, acquire science laboratory equipment, provide student support, implement university partnerships with school districts, and establish research and training centers.

Grantees are usually colleges and universities, but may include other public and private nonprofit organizations.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Limitations on Education-Related Community Project Funding:

Again, except where specifically authorized, community project funding cannot be used for construction (or the acquisition of property) or renovation of buildings.

In addition, grantees may not restrict participants based on race, ethnicity, or gender. Any project that appears to target services toward a particular race, ethnicity, or gender must have a description that makes clear that it will be operated in a race/ethnicity-neutral and gender-neutral manner.